

**WINCHESTER PLACE CONDOMINIUM ASSOCIATION
BOARD OF DIRECTORS MEETING**

Minutes – September 13, 2021

****This meeting was conducted via teleconference with dial-in information provided to residents if they wish to participate.****

Call to Order

The Board of Directors Meeting was called to order by President Judi Brooks at 7:02 PM.

Roll Call

Judi Brooks, Leath (Sissy) Claeson, Barb Mueller, John (Jack) Pults, and Catherine Welzenbach were present. Cindy Nelson attended representing Advocate Property Management.

Homeowner's Forum

Residents were asked to submit any questions or concerns via email prior to meeting. Two questions/concerns were submitted and addressed.

Approval of Minutes

Motion: Jack Pults moved to approve the minutes from the August 19, 2021 Board of Directors Meeting. Judi Brooks seconded the motion. **Vote**—All in favor. The motion carried.

Old Business

None at this time

New Business

Motion: Sissy Claeson moved to approve Estimate #1499 from Ranger Exteriors for new carpet installation at 2203 Worthing Drive and 2327 Worthing Drive in the amount of \$6,780.00. Barb Mueller seconded the motion. **Vote**—All in favor. The motion carried.

Motion: Judi Brooks moved to approve the revised contract from Attention to Detail in the amounts of \$2,588.10 per month for calendar year 2022 and \$2,665.74 per month for calendar year 2023. Also included in contract are semi-annual and annual incidental cleaning charges. Jack Pults seconded the motion. **Vote**—All in favor. The motion carried.

Motion to Adjourn

Motion: Sissy Claeson moved for adjournment to Executive Session at 7:38 p.m. Barb Mueller seconded the motion. **Vote** – All in favor. The motion carried.

Motion: Judi Brooks moved to go back to Regular Session at 8:00 p.m.. Sissy Claeson seconded the motion. **Vote**—All in favor. The motion carried.

Motion: Barb Mueller moved for adjournment of meeting at 8:01 p.m. Judi Brooks seconded the motion. **Vote**—All in favor. The motion carried.