

WINCHESTER PLACE CONDOMINIUM ASSOCIATION
BOARD OF DIRECTORS MEETING
Minutes – September 18, 2019

Call to Order

The Board of Directors Meeting was called to order by Secretary Treasurer Sissy Claeson at 7:04 PM.

Roll Call

Leath (Sissy) Claeson, Judi Brooks, Sissy Claeson, and Jagruti Dave were present. Barbara Mueller was absent. Susan Kimura attended representing Advocate Property Management

Homeowner’s Forum

The forum was opened for comments, questions or concerns by President Judi Brooks.

Approval of Minutes

Motion: Sissy Claeson moved to approve the minutes from the August 15, 2019 Board of Directors Meeting. Judi Brooks seconded the motion. **Vote:** 3-0 in favor. Motion carried.

Treasurer’s Report

August 31, 2019

Bank of November Operating Accounting	\$63,465.90
Bank of Nevada Savings	\$59,961.89
Bank of Nevada Insurance Claim	\$ 5,835.49
US Bank Money Market	\$107,038.04
Ziegler Brokerage – Reserve	\$130,144.85
Bank of Nevada CDs	\$ 40,747.46

Reserves **\$287,505.35**

Old Business

None

New Business

Motion - Judi Brooks moved to award the bid for the janitorial contract for a two-year period ending December 31, 2021, to Attention to Detail Cleaning Service at a monthly cost of \$2,393.07. Sissy Claeson seconded the motion. Vote: 3-0 in favor. Motion carried.

Motion – Sissy Claeson moved that the Keough & Moody attorney retainer agreement for 2020 be renewed at a monthly cost of \$575.00. Judi Brooks seconded the motion. Vote 3-0 in favor. Motion carried.

Motion to Adjourn

Motion: Sissy Claeson made a motion to adjourn into an Executive Session at 7:45 PM. Judi Brooks seconded the motion.

Vote: 3-0 in favor. Motion carried.

Motion – Sissy Claeson moved to go back to Regular Session at 7:55 PM. Judi Brooks seconded the motion. Vote 3-0 in favor. The motion carried.

Motion to Adjourn

Motion – Sissy Claeson moved to adjourn the meeting at 8:15 PM. Judi Brooks seconded the motion. Vote 3-0 in favor. The motion carried.